

Media Handling

Please follow the following procedure when you feed your sheets with labels and signs in your OKI printer. We recommend you use the general tray and load the sheets as shown below (you can also see it on YouTube by clicking [here](#)).

Separate the sheets first:



OKI C610, C612, C650, C710, C711, C712, ES6412 and ES7412

1. Open the Multi-Purpose tray on the front of the printer; the OKI C650 to the right:



2. Fold out the tray fully:



3. Push the tray down close to the printer; On the C650 open the bar in the center:



4. Insert a bundle of labels and adjust the paper guides, so the sheets are centered. Please remember to air the sheets first. For loop labels holes away from the printer, for pot labels the pointed ends away from the printer:



5. Push the blue button to the right in, so the sheets are locked ready to feed. On the OKI C650 on the picture to the right, pull down the bar in the center to lock the sheets:

